

Suffolk County Board of Ethics  
Suffolk County, New York

Minutes of Meeting Held on  
September 25, 2013  
Office of the Board of Ethics  
335 Yaphank Avenue, Yaphank, New York 11980

Meeting: *Board Members present:* Robin Long, Richard Halverson, Heather Palmore, and Linda Spahr.  
*Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, taking minutes.

Ascertainment of Quorum: The meeting was called to order at 6:00 p.m. by Chair, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: At 6:00 p.m. a motion was made by Heather Palmore, seconded by Linda Spahr, to adopt the agenda. Upon a vote being taken motion was approved. (4-0-0)

Adoption of Minutes: At 6:01 p.m. a motion was made by Richard Halverson, seconded by Linda Spahr, to adopt the minutes of the September 11, 2013 meeting. Upon a vote being taken motion was approved. (4-0-0)

Public Session: At 6:02 p.m. Robin Long opened Public Session. No members of the public were present and no written testimony was submitted. At 6:03 p.m. Robin Long closed public session.

Chair Report: Robin Long called the two Legislative Trainings held September 17th, 2013, at which a total of 30 people were in attendance. She congratulated the Board, its Staff, and Counsel for how well it was presented.

Executive Director Report: Samantha Segal, Executive Director, addressed the following with the Board:

- CLE Accreditation Update,
- Department Head Trainings for October 2013:
  - Scheduling, and
  - Streamlining the Training Materials,
- Legislative Training Sessions: The Board agreed to offer the Training Materials to anyone who could not be in attendance,
- 2014 Budget: The County Executive's Recommended Budget.

At 6:15 p.m. a motion was made by Robin Long, seconded by Linda Spahr to go into Executive Session for the purpose of discussing ongoing confidential matters pertaining the Suffolk County Administrative Code §A30-8 and to Reasonable Cause votes regarding ethics violations, and Financial Disclosure Statements pursuant to §105 (D) and (F) of the New York State Open Meetings Law. Upon a vote being taken motion was approved. (4-0-0)

During Executive Session, the Board voted on:

- AO-2013-11 and AO-2013-12,
- FDS#s: 8, 9, 25, 56, 75, 84, 107, 120, 125 and 126,
- Extension Application 013-2013 (4-0-0),
- Extension Application 014-2013 (4-0-0),
- Extension Application 015-2013 (4-0-0),
- Extension Application 016-2013 (4-0-0),

made a final determination of the Privacy Request of: FDS# 541,

and made a final determination to provide a third letter to all persons who filed designating petitions with the Board of Elections who have not provided the Suffolk County Board of Ethics with a 2013 Financial Disclosure Statement. Content of letter: Inform that the Suffolk County Board of Ethics will be conducting a record search to begin the adjudication process and that in the event of a FOIL Request, the Board must notify the requestor that the Board is not in possession of the document.

FDS# 533 was presented to the Board for 2nd level review.

At 7:15 p.m. a motion was made by Robin Long, seconded by Heather Palmore to leave Executive Session. Upon a vote being taken motion was approved. (4-0-0)

New Business: None.

The next meeting of the Board will be held on October 9, 2013 at 6:00 p.m.

There being no further business, a motion was made by Robin Long, seconded by Heather Palmore to adjourn the meeting. Upon a vote being taken the motion was approved. (4-0-0) (7:16 p.m.)